

Return Merchandise Authorization Form (RMA) Returned Goods Form



Please enclose with the package

(This form is used for clear identification and customs declaration of the return shipment.)

1. Sender

Company Name: _____
Attention: _____
Address: _____
Country: _____
Phone / E-Mail: _____

2. Recipient

Company Name: Duplo Verbundbeschläge
Address: Vorderfreundorfer Straße 20, 94143 Grainet
Country: Deutschland
E-Mail: info@duplo-frank.de

3. Reason for return (please tick or briefly explain)

- | | |
|--|---|
| ☐ incorrect delivery | ☐ wrong size / version |
| ☐ damaged goods | ☐ other: _____ |
| ☐ complaint / quality issue | |

brief description of the reason: _____

4. Details of the original delivery

Invoice number: _____
Shipping date: _____
Export reference (if known): _____
Country of origin of the goods (see invoice): _____

5. Returned items

Item number: _____ Quantity: _____ Weight (approx.): _____
Description: _____
Comment: _____

6. Customs declaration

This shipment contains return goods only, originally exported from the EU (Germany).
The goods have no commercial value and will not be sold or further processed.

Note for customs:

Returned goods – originally manufactured/exported from the EU (Germany).
No commercial value – for return and inspection only.

7. Shipping information

Tracking number: _____ Shipping date: _____
Shipping carrier: _____

8. Sender's confirmation

I confirm that the return shipment contains only goods originally supplied from the EU.

Date: _____ Signature: _____

Further information:

- Please attach the form to the outside of the package or place it visibly in a document pouch.
- Pack carefully to avoid transport damage.